

### **Responsibilities of Officers and employees**

**Registrar:** He is responsible for smooth conduct of business of the Tribunal, administration and Registry. He is vested with the powers of Head of the Department and is assisted by the Director (Administration) and Deputy Registrar.

**Director (Administration)** – He is responsible for the smooth functioning of the Administration and Accounts Branch and has also been given the powers of the Head of Office. He is assisted by the Administrative & Accounts Officer.

**Deputy Registrar** – Deputy Registrar is in charge of the judicial matters and smooth functioning of the Registry and day-to-day activities of Courts.